



Ontario Youth Apprenticeship Program (OYAP)

OYAP is a high school program that allows students to try apprenticeship-based careers in skilled trades, starting in Grade 11 or Grade 12 through the Cooperative Education program. All students working in a skilled trades Co-op placement are considered OYAP students. KPR students rely on OYAP sponsors (employers) to provide the training ground for the next generation of skilled tradespeople.

Why support OYAP?

- Give young, enthusiastic and skilled students a leg-up
 - WSIB covered and no salary required
 - Training and certifications provided*
 - Working with a student/potential employee on a trial basis before committing to them as an apprentice
 - OYAP students do not affect ratios
 - Increased company awareness throughout the community
- * varies depending on students, high school and trade

Interested in becoming an employer partner?

- Find out how we can work together to build a stronger future by contacting, Erin MacKenzie, KPR's OYAP Recruiter and Cooperative Education Consultant or reach out to the high school nearest you (see back panel) and speak with a teacher in their Cooperative Education Department.

KPR High Schools

Adam Scott Collegiate Vocational Institute: (705) 743-7373
175 Langton Street, Peterborough

Bowmanville High School: (905) 623-4416
49 Liberty Street N. • Bowmanville

Campbellford District High School: (705) 653-3060
119 Ranney Street N. • Campbellford

Clarington Central Secondary School: (905) 697-9857
200 Clarington Blvd. • Bowmanville

Clarke High School: (905) 987-4771
3425 Highway 35/115 • Newcastle

Cobourg Collegiate Institute • (905) 372-2271
335 King Street East • Cobourg

Courtice Secondary School: (905) 436-2074
1717 Nash Road • Courtice

Crestwood Secondary School: (705) 742-9221
1885 Sherbrooke St., W. • Cavan Monaghan

East Northumberland Secondary School: (613) 475-0540
71 Dundas Street R.R. # 3 • Brighton

Kenner Collegiate Vocational Institute: (705) 743-2181
633 Monaghan Road South • Peterborough

Norwood District High School: (705) 639-5332
44 Elm Street • Norwood

Port Hope High School: (905) 885-6346
130 Highland Drive • Port Hope

Thomas A. Stewart Secondary School: (705) 743-5230
1009 Armour Road North • Peterborough

Centre for Individual Studies (Adult and Alternative Education)

Peterborough Alternative and Continuing Education (PACE):
(705) 745-9833 • 201 McDonnell Street • Peterborough

Clarington (Bowmanville) CIS: (905) 623-6505
140 High Street • Bowmanville

Northumberland (Cobourg) CIS: (905) 372-1697
780 D'arcy Street N. • Cobourg



Kawartha Pine Ridge District School Board

Erin MacKenzie, Pathways Consultant
erin_mackenzie@kprdsb.ca • (705)742-9773 ext. 2187



Cooperative Education and Experiential Learning

A Guide for Employers



What is Cooperative Education and Experiential Learning?

Cooperative Education and Experiential Learning offer a unique combination of classroom learning and practical experience in the workplace. These programs are valuable for all students, whether they plan to go to work, apprenticeships, college or university after secondary school.

Credit Earning (by semester):

- Cooperative Education (earn one, two, three or four credits)
- Ontario Youth Apprenticeship Program OYAP (earn up to four credits)

Non-Credit Earning (shorter term):

- Job Shadowing (e.g., Take Our Kids to Work Day)
- Job Twinning (pairing a student with a Co-op student at the job placement, up to one day)
- Work Experience (short term, subject-related placement, up to four weeks)



Roles and Responsibilities

The Ministry of Education provides:	Students will:	Cooperative Education Teachers will:	Employers/Supervisors will:
<ul style="list-style-type: none"> • Workplace Safety and Insurance Board (WSIB) coverage for students at the placement • a Work Education Agreement form, which must be completed and signed by all parties prior to student placement. <p>The province of Ontario benefits by:</p> <ul style="list-style-type: none"> • building a strong economy and increasing Ontario's skilled work force • meeting the needs of Ontario's citizens by ensuring that there are no gaps in the availability of skilled workers and qualified employees 	<ul style="list-style-type: none"> • comply with all workplace expectations and protocols including safety procedures, work schedules and dress codes • conduct themselves in a courteous, responsible, business-like manner • demonstrate initiative • follow school attendance policies • inform the workplace supervisor and cooperative education teacher in advance of any absences • participate in performance assessment by supervisors and teachers • work with teachers and supervisors to ensure any problems are addressed immediately. <p>Benefits to the Student:</p> <ul style="list-style-type: none"> • ease the transition from school to work • explore and experience a potential career • increase awareness of opportunities in the local community • develop the essential skills and work habits required in the workplace and acquire an understanding of workplace expectations • gain valuable experience to help build personal growth and social skills needed in today's workplace • develop résumés for post-secondary programs and future employment • earn high school credits • begin learning and enter the apprenticeship pathway as an OYAP student 	<ul style="list-style-type: none"> • inform employers of each partner's roles and responsibilities • organize and conduct pre-placement, orientation, and integration sessions for students • consult regularly with students, employers, supervisors, employees, and subject teachers • assess and evaluate student performance • follow Workplace Safety and Insurance Board (WSIB) procedures in case of accident • respond to the unique needs of each employer. <p>The School Community benefits by:</p> <ul style="list-style-type: none"> • strengthening connections between the school and the community-at-large • increased number of learning opportunities for students 	<ul style="list-style-type: none"> • interview the student and provide feedback • provide a safe working environment • train the student in health and safety rules specific to the workplace • provide an orientation session for students • provide challenging learning experiences that encourage personal growth and career development • supervise and guide student learning • assess the student's work performance to ensure employer satisfaction and continuous student learning <p>Benefits to the Employer:</p> <ul style="list-style-type: none"> • renew your workforce and share your skills and knowledge with today's youth • reduce time-consuming and costly recruiting, hiring and training • work with schools to address concerns about youth employment and identify employers' needs • increase student awareness of local employment opportunities, skilled trades, entry level positions, and long term career goals

